

**Regular Council Meeting  
Held at Council Chambers  
March 19, 2024**

Councillors in Attendance:

Councillors Absent:

Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Marilyn Buffett  
Councillor Bruce Grandy  
Councillor Bonnie Intveld  
Councillor Dave Yetman

Also in attendance was Town Clerk/Manager, Leslie Price.

Perry Cluett spoke to council at 6:30 regarding Well Path Road that is in deplorable shape and is causing a lot of dust in his house in the summertime. He feels that Calcium is just a band aid for the problem. The Mayor explained that funding is the issue as asphalt is expensive, but it is a priority of council and will be looked at.

Mayor Jessie Ann Marsh called the meeting to order at 6:40 PM.

**Agenda**

Motion 24-014      Councillor Bruce Grandy / Deputy Mayor Yvonne Keeping  
Be it resolved to adopt the agenda for the Regular Council Meeting dated  
March 19, 2024 as presented.  
In Favor:      Mayor Jessie Ann Marsh  
                 Deputy Mayor Yvonne Keeping  
                 Councillor Melissa Grandy  
                 Councillor Bonnie Intveld  
                 Councillor Bruce Grandy  
                 Councillor Marilyn Buffett  
                 Councillor Dave Yetman  
Opposed:      0  
Motion Carried

**Minutes**

Add to Anne's Helping Hands - The Garnish Library and The Garnish  
Trail Association.

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Motion 24-015

Councillor Marilyn Buffett / Councillor Dave Yetman

Be it resolved to adopt the Minutes for the Regular Council Meeting dated February 19, 2024 as presented.

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0

Motion Carried

**Business Arising**

Motion 24-016

Councillor Melissa Grandy / Councillor Bonnie Intveld

Be it resolved for council to acquire a town email each through Intellasoftware.

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0

Motion Carried

**Correspondence**

1. Burin-Marystown Training & Employment Board – Looking for new board members.

Anyone interested can attend the meeting.

2. Health & Community Services – Looking for representatives for newly formed Health Councils.

Any interested councillors can put their name forward.

3. Concerns about Wind Energy – Letter requesting that the town pull their support of the Wind Energy Project

No Action

4. Rick Whelan – Wants the town to do a poll about the Wind Energy Project

The town will make a posting about accepting letters of concern about the wind energy project.

5. Burin Peninsula Joint Council – Meeting on March 27, 2024.

Bruce and Jess will attend via Zoom. Leslie is to forward them the email with the zoom link for the meeting.

### **Matters Pending**

No Action

### **Committee Reports**

#### **a. Finance/Administration**

Motion 24-017      Councillor Marilyn Buffett / Deputy Mayor Yvonne Keeping  
Be it resolved to accept the Accounts Payable for the Town of  
Garnish in the amount of \$32,963.02 from February 20<sup>th</sup> to March  
19<sup>th</sup>, 2024 and February, 2024 bank statement.  
In Favor:      Mayor Jessie Ann Marsh  
                 Deputy Mayor Yvonne Keeping  
                 Councillor Melissa Grandy  
                 Councillor Bonnie Intveld  
                 Councillor Bruce Grandy  
                 Councillor Marilyn Buffett  
                 Councillor Dave Yetman  
  
Opposed:      0  
Motion Carried

Motion 24-018      Councillor Bonnie Intveld / Councillor Melissa Grandy  
Be it resolved that the following write-offs/adjustments be  
approved. Town Clerk/Manager is approved to make the changes:  
Newfoundland Power – Several Invoices totalling 242.43  
Bi-Rite - -562.93  
Tony Wakeham Campaign – 50.00  
Taxpayer 1B – Write off \$1583.65 Property Tax, \$2266.04 Water  
& Sewer Tax and \$735.69 Waste Management Tax  
Taxpayer 2G – Write off \$1090.00 Property Tax  
Taxpayer 3H – Write off \$175.00 Water & Sewer Tax  
Taxpayer 4M – Write off \$500.00 Property Tax

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In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0  
Motion Carried

Motion 24-019 Councillor Bruce Grandy / Deputy Mayor Yvonne Keeping  
Be it resolved to transfer \$6612.00 to gas tax account from the  
Town's operating account.

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0  
Motion Carried

Motion 24-020 Deputy Mayor Yvonne Keeping / Councillor Bonnie Intveld  
Be it resolved that the 2023 Local Government Canada  
Community Building Fund Audit be approved as presented.

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0  
Motion Carried

Motion 24-021

Councillor Marilyn Buffett / Deputy Mayor Yvonne Keeping  
Be it resolved that the 2023 Financial Statements for the Town of  
Garnish be approved as presented.

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0

Motion Carried

Motion 24-022

Councillor Bruce Grandy / Councillor Bonnie Intveld  
Be it resolved that the following Policies and Procedures be  
adopted as amended:

2-Property Standards, 4-Code of Conduct-Councillors, 5-Code of  
Conduct-Employees, 6-Harrassment, 7-Health & Safety, 8-Work  
Alone, 9-Return to Work, 19-External & Internal Business Risks,  
20-Water & Sewer Taxation, 21-Collection of Taxes, 23-Issuing  
Receipts, 28-Travel, 34-Snow Clearing Damages, 35-Equipment  
Rental, 36-Water & Sewer Hook Ups, 37-Flushing Water Lines,  
38-Property Sales, 39-Resident Complaints, 40-Sewer  
Issues/Blockages, 41-ATV's on Municipal Roads, 42-Student  
Hiring

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0

Motion Carried

Motion 24-023

Yvonne/Bonnie

Be it resolved that the following Policies and Procedures be adopted as presented:

1-Rules of Procedure, 10-Information & Privacy, 11-Tangible Capital Asset, 12-Procurement Policy, 13-Procurement Procedure, 14-Social Media, 15-Records Management, 16-Video Surveillance, 18-Budget, 22-Tax Payment Options, 24-Cash Handling, 25-Credit Card, 29-Council Remunerations, 30-On Call & Call In, 31-Anne's Helping Hands, 33-Snow Clearing, 43-Water Cut-offs, 44-Community Centre Rentals, 45-Issuing Orders, 46-Building Permits, 47-Street Lights, 48-Signs/Advertising, 49-Anti-Litter, 50-Animal Control, 51-Fence & Retaining Wall, 52-Filling of swimming pools and other large holding tanks

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0  
Motion Carried

The following policies and procedures will be reviewed and tabled at the next council meeting:  
3-Terms of Reference for Committees, 17-Remote Meeting Attendance, 26-Council/Employee Reimbursements, 27-Approval of Expenditures, 32-Municipal Election Pay Rate, 53-Cutting into Municipal Streets, 54-Special Occasion Recognition and 55-Fire Department Regulations.

**b. Planning and Public Works**

The flags in front of the Town Hall need to be replaced and lowered to half mast during certain occasions.

Put a reminder on the Town's Facebook page about the one-way streets.

**c. Recreation and Public Safety**

Recreation – No Report

Fire Department – Fire Chief Cyril Drowns and Deputy Chief Chris Savoury will be attending training in Clareville.

Motion 24-024

Councillor Marilyn Buffett / Deputy Mayor Yvonne Keeping  
Be it resolved that Councillor Dave Yetman be the scribe for the Town's Emergency Plan and attend the Basic Emergency Planning and Scribe training.

In Favor: Mayor Jessie Ann Marsh  
Deputy Mayor Yvonne Keeping  
Councillor Melissa Grandy  
Councillor Bonnie Intveld  
Councillor Bruce Grandy  
Councillor Marilyn Buffett  
Councillor Dave Yetman

Opposed: 0  
Motion Carried

**d. Energy Board**

No Report

**Applications**

No Applications

**New Business**

- a. Cell Phones – Employees are not using the town supplied cell phones. It is easier to use their own phones.

Check into replacing android phone with iphone and use the Town phone as backup and for emergency purposes.

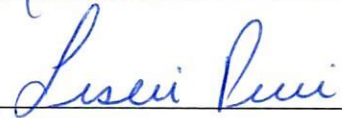
- b. Gas Tax – We have \$85,621.78 unused with gas tax right now. Council will look into projects for this in the near future.

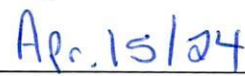
**Other Business**

**Next Meeting & Adjournment**

Meeting was adjourned at 8:45 PM, the next planning meeting is April 1, 2024 and the next Council meeting will be April 15, 2024.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk/Manager

  
\_\_\_\_\_  
Date